



Westminster Kindergarten

MUSIC TEACHER JOB DESCRIPTION

The Music Teacher must be able to adapt to change easily, as the classroom is a very dynamic place. Balancing tradition and change is imperative. She must be able to communicate effectively with children and coworkers. The position can be physically demanding at times, so endurance is a must. An understanding of musical elements and various musical genres is very helpful.

In addition, the Westminster Kindergarten Music Teacher must be able to:

- Plan and implement daily music and movement activities for 3, 4 and 5 year olds.
This includes:
 - Singing familiar children's favorites and learning new songs
 - Movement activities that may be just for the sake of movement, but may also reinforce a music concept
 - Using a variety of rhythm instruments for everyone in the class on a regular basis
 - Listening to a variety of musical genres
 - Inclusion of multicultural songs, dances, etc. in conjunction with the school's monthly multicultural themes
 - Learning basic music concepts (tempo, pitch, volume, beat, etc.)
 - Coordinate some of the songs and activities with general themes teachers are using throughout the year. This will require some collaboration between the music and classroom teachers
- Plan and implement, in collaboration with teachers, two major music productions (Christmas and end of year circus), and several other age level programs: Thanksgiving with the 5s, Mother's Day Tea with the 4s, Dad's Night with the 4s and 5s, and Parents, Punch & Petit Fours with the 3s.
- Assist and provide classroom teachers with resources they might need for classroom activities that include music or movement. Make available to teachers music room resources that may be borrowed for a short time
- Develop and maintain substitute lesson plans
- Arrange for "guest musicians" to visit the music classroom periodically to share their knowledge and talent with the children

- Provide parents and teachers with a monthly newsletter and song sheet that includes the words to the major songs children will be learning
- Attend conferences throughout the school year as required by the school as well as ones that relate directly to music and music education.
- Work at least one extended day per week (3s, 4s or 5s)
- Share responsibility for maintaining the kitchen and resource room according to a schedule provided by the director
- Maintain a classroom environment that is safe and inviting to children, teachers, parents and guests
- Maintain any music equipment to ensure that it is safe and usable for the children.
- Purchase, with the approval of the director, any equipment or supplies needed to conduct the music classes.

Hours:

Monday: 8:30-1:30

T-F: 8:30-12:30

In addition, all teachers are required to work two to three Extended Days (either Tuesday, Wednesday, and/or Thursday) from 12:30-2:15.

Please send resumes to Dr. Rebecca Bourlakas at rebeccab@nashvillewpc.org .